

ANNEX—A

**Career Executive Service Board
Career Executive Service Performance Evaluation System (CESPES)
RATEE INFORMATION SHEET**

IMPORTANT:

If you have been assigned to another CES position for at least (3) three months during the year, it is important that another Ratee Information Sheet be accomplished for that position so we can get the assessment of your performance by your immediate superior and subordinates in that position. All data in this document are subject to further verification by the CESB staff.

Please type or print all responses.
Use additional sheets if necessary.

PRINTED NAME OF INCUMBENT

(Title of Position)

(If you are an OIC, please also indicate your original plantilla position)

(Inclusive Dates in Present Position)

(Office / Department)

(Complete Office Address / Telephone No.)

Name (s) of Immediate Superior (s)

Position Title (s)

Name (s) of Subordinate (s)

**Position Title (s)
(per plantilla and organizational hierarchy)**

Prepared by:

I hereby certify to the best of my knowledge that the above information are true, complete, accurate and updated.

Signature of Incumbent Official

Printed Name of Administrative/Personnel Officer

Date

Signature

Date